

State of Rhode Island  
Department of Administration

**INTER-OFFICE MEMORANDUM**

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**Office of Accounts and Control**

**TO:** Chief Financial Officers

**DATE:** January 2, 2009

**FROM:** Marc Leonetti  
State Controller

**SUBJECT: INCREASE IN MILEAGE REIMBURSEMENT RATE  
REVISED CFO 09-03**

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Effective **January 1, 2009**, the rate used to reimburse state employees for use of their personally owned vehicles on state business has been increased from \$0.505 per mile to **\$0.585** per mile.

This rate should also be used to reimburse volunteers who use their own vehicles on state business.

Procedure A-46 has been revised. It now has an Appendix which lists the latest mileage reimbursement. Further, the A14X and A14XX forms have been revised to reflect the change.

*CFO 09-03 INCREASE IN MILEAGE RATE*